

BENTON COUNTY FIRE PROTECTION DISTRICT #1
BOARD OF COMMISSIONERS

Regular meeting of April 19, 2022.

CALL TO ORDER

Commissioner Couch called the regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order at 4:00 p.m. at 1811A S. Ely St. Kennewick, Washington and via Zoom video-conference. In attendance at this meeting were Commissioner Carpenter, Commissioner Couch, Commissioner Jenkins, Fire Chief/District Secretary Click, Deputy Chief LoParco, and Executive Director Paden-Lilly.

ADDITIONS TO THE AGENDA

Budget Workshop was added to new business.

CORRESPONDENCE

The correspondence received log and correspondence sent was reviewed.

APPROVAL OF MINUTES

Commissioner Carpenter made a motion to approve the April 5, 2022, minutes as submitted. Commissioner Jenkins seconded the motion and the motion passed.

FINANCIAL REPORT

Fund Transaction Details

Presented to the Board were 2022 transactions #677 to #839. The transactions total \$316,020.87. General Fund \$115,182.25; electronic fund transfers \$122,723.86; federal payroll tax payment \$45,072.77; retirement systems transfer \$28,022.76; WA Support Registry \$1,291.00; Fire Training Center Operations Fund \$1,467.06; SCBA Fund \$1,999.74 and Joint Agency Fund \$261.43. Commissioner Carpenter made a motion to approve the vouchers. Commissioner Jenkins seconded the motion and the motion passed unanimously. The voucher registers are attached to these minutes and constitute a part thereof.

Budget Revenue and Expenditure Reports

The budget revenue and expenditure reports were reviewed.

REPORTS

Commissioners

Commissioner Carpenter reported on the EMS Council meeting.

Fire Chief

Chief Click reported:

- He attended a meeting at the West Richland Police Department regarding Active Shooter/Hostile Incidents that are multi-jurisdictional and multi-discipline.
- He attended a meeting regarding the Washington State Wage and Equipment Rate Guide for 2022.
- He attended a North End Fire Cooperators meeting in Walla Walla to discuss the 2022 fire season with representatives from multiple agencies.
- An All-Officer's Meeting was held last week. Kennewick Fire Department's Captain Dirham gave a presentation on Healthy In - Healthy Out. A program created to encourage safe and

healthy practices from the first day as a firefighter to retirement to reduce the exposures to carcinogens.

- He and Deputy Chief LoParco attended a meeting at the Fire Training Center (FTC) to discuss a strategic plan and future funding of the FTC.
- He attended a Washington Fire Chiefs Legislation review meeting.
- He will meet with the District's insurance broker on Friday to begin the insurance review and renew process.
- The current projection for occupancy of Station 170 is May 2.

Deputy Chief

Deputy Chief LoParco reported:

- The temporary wildland firefighters will start on May 23 and will go through September.
- He recently attended a SeWAG workgroup meeting and Deputy Chief's Meeting.

Training

Captain Nicholls reported:

- Multi-Company Operations regional training is ongoing at the FTC now.
- Crews will be assisting the Tri-Tech Program with SI30 Exercises and Wildland Engine Ops in the next few weeks.
- Lieutenant Promotional Testing is scheduled for June 2 and 4.
- A Hazmat training at the Pasco Railyard is scheduled in May.

Maintenance Department

Mechanic/Firefighter Ball reported he attended the Washington Fire Mechanics conference last week in Wenatchee. The repair shop has still not identified the mechanical issue with the Westmark truck.

OLD BUSINESS

Facility Bond Project

Chief Click reported the following Station 170 updates:

- The emergency shower in the apparatus bay has been relocated.
- The compressor has been installed in the apparatus bays.
- Irrigation should be turned on in the next few weeks so the landscaping can be finalized.

Station 160 Water

Deputy Chief LoParco reported that the delayed parts are still scheduled for delivery the middle of May.

IFB22-01 – 3/4 Ton 4x4 Trucks

An Invitation for Bid solicitation advertised in the local newspaper did not generate any bids for new 3/4-ton 4x4 trucks. Due to a manufacturing delay, there is a shortage of vehicles across the nation; therefore, to ensure the apparatus replacement timeline is met, the Board authorized Chief Click to request quotes from two local dealerships. Two quotes were submitted to the board for review, in which Corwin Ford submitted the lowest responsible quote of \$56,868.48 per vehicle with delivery in December 2022. After a brief discussion, Commissioner Couch made a motion to award the purchase of two new trucks, not exceeding a total amount of \$120,000, to Corwin Ford as per the quote received.

NEW BUSINESS

New Member Applications

Volunteer member applications for Brandi Baker, Soren Baney, Jaycob Lovejoy-Mahan, Deandre Caine-Riggins, Casey Perryman, Seth Duchemin, Miguel Lua, Zackary Tamburello, Raymond Chen, and Scott Heinrich were presented to the Board for review. Commissioner Carpenter made a motion to approve the applications. Commissioner Jenkins seconded the motion and the motion passed.

A Resident Firefighter Agreement for Brandi Baker was presented to the Board. Commissioner Jenkins made a motion to approve the agreement. Commissioner Carpenter seconded the motion and the motion passed.

Budget Workshop

As opposed to attending the Chelan Conference this June, the Board decided to hold a Budget Workshop closer to the Tri-Cities for a one-day trip. The staff will research possible venues for the one-day workshop.

PUBLIC COMMENT

District Resident John Christenson inquired as to if personnel were responding out of Station 170 at this time.

EXECUTIVE SESSION

At 4:35 p.m. Commissioner Couch called a 15-minute executive session per RCW 42.30.110 to discuss the performance of a public employee. The announced time of resumption in the open public meeting was 4:50 p.m. The actual time of resumption into the open public meeting was 4:50 p.m.

ANNOUNCEMENTS

- A regular Board of Commissioner meeting will be on May 3, 2022, at 4:00 p.m.

ADJOURNMENT

With no further business to come before the Board the meeting was adjourned at 4:50 p.m.